

EXECUTIVE SUMMARY

Recommendation for Additional Spending Authority 16-006V – School and Department Furniture

The School Board of Broward County, Florida, (SBBC) released Invitation to Bid (ITB) 16-006V - School and Department Furniture, on March 20, 2015, and was opened on May 14, 2015. The purpose and intent of the first part of this solicitation (Items 1 through 245) is to provide a list for approved sources of supply that have agreed to the District's terms and conditions, as well as to provide a firm-fixed discount off manufacturer catalog price lists. For the first part of this ITB, is the intent to accept and recommend for award bidders with the highest percentage single-fixed discount from manufacturer's catalog/price list(s). The bidder must be an authorized dealer or distributor of the manufacturer's catalogs in order to participate in this solicitation. Bidders must be able to design floor plan layouts (at no additional cost to SBBC) and assist with installations of new furniture. ITB 16-006V will be in effect for 12 months. A new Bid 17-009V opened on July 11, 2016, and will replace the current ITB 16-006V. The recommendation for Bid 17-009V is tentative for September 20, 2016, Board meeting.

The second part of the solicitation (Items 246 through 264) is the procurement of furniture items with firm-fixed pricing that are consistently used throughout the District for both schools and departments. These items range from folding chairs, multipurpose tables, student desks, mobile cafeteria tables, office chairs, file cabinets, stacking chairs, and bookcases.

Schools and departments will be authorized to shop these catalogs for furniture requirements. All school furniture orders must be approved by the school's principal and department furniture orders are approved by the department's director. SBBC reserves the right to individually and separately solicit large-volume and single-order values of \$50,000 or more.

The source of funding to purchase furniture comes from various general, capital, and grant funds.

1000 Funds – General Operating	\$ 1,754,198.22
3000 Funds – Capital -	\$ 109,337.91
**3541 Funds – District Bond 2014-2015	\$ 312,757.28 (See School Choice Enhancement Report)
4000 Funds – Grant	\$ 78,469.07
8000 Funds – Internal Accounts	\$ 34,241.52
TOTAL:	\$ 2,289,004.00

**The increase in spending on this contract is due to the start of the Safety, Music & Art, Athletics, Renovation and Technology/General Obligation Bond for School Choice Enhancement.

School Choice Enhancement Projects

These funds have not been spent and are budgeted for the next two (2) months to release orders. Additional budgets and schools will be added at a later date. Figures below were provided by Heery International and Capital Budget.

<u>School Name</u>	<u>Description</u>	<u>Amount Budgeted</u>
Attucks Middle	Front Office Remodel/Lab Remodel	\$ 32,000
Broadview Elementary	Furniture	\$ 20,000
Castle Hill Elementary	Teacher's Lounge/Cafeteria Tables	\$ 18,000
Colbert Elementary	Chairs	\$ 10,000
Cypress Elementary	Teacher's Workroom Furniture	\$ 32,000
Deerfield Beach Elementary	Furniture	\$ 10,000
Drew Elementary	Front Office Refresh	\$ 20,000
Lanier James Education Center	Media Center Furniture	\$ 20,000
Lauderdale Manors Elementary	Chairs	\$ 15,000
Manatee Bay Elementary	Furniture	\$ 10,000
Margate Elementary	Bookcases	\$ 20,000

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<u>School Name</u>	<u>Description</u>	<u>Amount Budgeted</u>
Miramar Elementary	Furniture	\$ 5,000
Morrow Elementary	Cafeteria Tables	\$ 15,000
Pompano Beach Middle	Tables/Teacher Chairs	\$ 73,686
Quest Center	Sensory Room/Chairs	\$ 70,000
Rock Island Elementary	Furniture	\$ 9,937
Sandpiper Elementary	Furniture	\$ 10,000
Sheridan Hills Elementary	Cafeteria Tables	\$ 21,000
Sunland Park Academy	Furniture	\$ 20,000
Village Elementary	Front Office Furniture	\$ 10,000
West Hollywood Elementary	Renovate Media Center (Furniture)	\$ 45,000
Whiddon Rogers	Furniture	\$ 52,000
TOTAL		\$ 538,623

For the schools listed above, \$538,623 will be needed to purchase furniture for the School Choice Enhancement Projects, and for the last two (2) months of ITB 16-006V – School and Department Furniture and will expire on October 20, 2016. The average monthly expenditure, not including School Choice Enhancement Projects, is approximately \$229,000. The increase in spending authority is based on the following: $\$229,000 \times 2 \text{ months} = \$458,000 + \text{School Choice Enhancement Projects } \$538,623 = \$996,623$. The recommendation for an additional spending authorization of \$1,000,000 is to cover the spending for the last two (2) months of the contract.